

# Frequent Asked Questions (FAQs)

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## Type of Projects

### Can all art forms apply?

All artforms are eligible for consideration, including but not limited to architecture, design, fashion, craft and the creative industries, performing arts such as theatre, dance, and circus are also included, along with music, visual arts, literature, film and digital arts among others.

All proposals should align with at least one of the thematic pillars of the Season.

### Can projects integrate technology or innovation apply?

Yes, projects exploring the intersection of art and technology or innovation are encouraged. For example, architecture collaborations with technology to create interactive public spaces or fashion projects that explore sustainability are welcomed.

### Are interdisciplinary projects allowed?

Yes. Interdisciplinary projects that combine various artistic disciplines are welcomed, fostering a broad scope for diverse creative expressions and collaborative artistic endeavours across different fields.

## Contract and Compliance

### Are only non-profit organisations in Brazil eligible to sign a grant agreement with the Season from Brazil?

Yes, only non-profit organisations from Brazil are eligible for the grant agreement. This is not applicable for the UK organisations.

### Are there any specific tax deductions for non-profit organisations?

Yes, by the Brazilian legislation law, organisations based in São Paulo must be aware that 4% of the total grant will be deducted and **paid upfront** for ITCMD (Tax on Donations and Inheritances).

This deduction is also applicable for organisations in other states in Brazil, however, it is not deducted upfront.

## Grant Availability

### How are proposals selected?

Proposals will be selected based on their final evaluation scores. Projects with the highest scores will receive funding first.

### What happens if my proposal is highly ranked but not initially funded?

A list of highly ranked proposals that are not funded initially due to budget constraints will be created. Should additional resources become available, these projects may receive funding later.

### Can more projects receive funding after the initial announcement?

Yes, if additional financial resources become available, funding may be allocated to more projects, allowing a wider range of impactful projects to be supported.

### How will the grant be paid?

The grant amounts will be paid via bank transfer based on the grant agreements signed with Lead Applicant according to local tax legislation. All compliances under local laws need to be duly met by the Lead Applicant confirming that they are eligible to receive the grant and have the required registration.

The Lead Applicant is responsible for transferring funds to other partner(s) according to the project proposal approved and included in the grant agreement with the British Council.

## Budget

### Can contingency funds be included in the budget?

Yes, including contingency funds in your budget is advisable to cover any unforeseen expenses. Ensure that these funds are clearly itemised and justified in your budget breakdown.

### How should the costs be documented and justified in the budget proposal?

Each cost should be clearly itemised and justified in the budget proposal. Provide detailed explanations for each expense, including how it supports the project's objectives and aligns with the themes of the Season.

### Can part of the budget be used for equipment purchase, or should it be limited to rentals?

No, unfortunately, the budget cannot be used for purchasing assets or equipment. If equipment is necessary for the project, it should be rented rather than purchased. This ensures that the grant funds are used efficiently and remain focused on the activities of the project rather than long-term asset acquisition. Be sure to justify the need for any equipment rentals in your budget proposal, including how they will directly support the project's objectives and delivery.

### **Is it allowed to use part of the budget for administrative overheads?**

A portion of the budget can be allocated for administrative overheads, but it should be reasonable and clearly justified. Ensure that the majority of the budget is directed towards direct project activities and outcomes.

### **Is there matched funding expectations/requirements?**

The grant requested can be for covering a part or the full project costs. Matched funding from partners and/or other external funding is welcomed but not required. Name of the organisation/company should be mentioned in the application form.

### **In what language should the application be submitted?**

Applications should be submitted in English or Portuguese. It depends where the project will be physically delivered. If in both countries, applications should be submitted in Portuguese.

### **Can I be included access support costs that are needed to deliver the project?**

Applicants should embed audience accessibility into their projects include any accessibility costs in the budget proposal, and give reasonable justification, for example accessibility facilities for disabled participants to a project event.

### **Can I get access support to help me complete an application?**

If you identify as disabled or have any access needs to complete the application, please contact us [UKBRAseason@britishcouncil.org](mailto:UKBRAseason@britishcouncil.org) Depending on the level of support required, we may be able to assist you with making your application.

## **Eligibility and Partnerships**

### **Can a Brazilian partner be an individual, such as an independent artist?**

This is applicable only to arts practitioners registered in the UK and if the project is delivered within the UK.

### **Can I apply without a partner?**

As the grant programme is designed to foster UK/Brazil partnerships, all applications must include at least one partner based in the UK and one partner based in Brazil.

### **Can an organisation submit more than one project proposal? For both Tier 1 and Tier 2?**

Yes, organisations can submit multiple proposals across different tiers or categories. However, each proposal must be distinct, align with the thematic pillars of the Open Call, and meet the

eligibility criteria. Each application will be evaluated independently, so ensure that all proposals are fully developed and meet the required standards.

### **Are only non-profit organisations in Brazil eligible to receive funding?**

Yes, only non-profit organisations in Brazil are eligible to receive funding under this Open Call. For-profit organisations cannot participate as project partners or receive direct funding from the programme.

### **Can UK-based organisations partner with Brazilian museums, or are partnerships limited to NGOs?**

Yes, UK-based organisations can partner with Brazilian museums or NGOs. Partnerships are not limited to NGOs, provided the Brazilian partner meets the eligibility criteria of being a non-profit entity.

### **Can a project proposal include a partnership between two entities that are not yet formally connected?**

Yes, a project proposal can include a partnership between two entities that are not yet formally connected. However, you must upload a letter of intent or agreement demonstrating the commitment of both parties to collaborate on the proposed project.

### **Is it possible for a UK-based charity to act as the lead partner in a project?**

Yes, a UK-based charity can act as the lead partner, provided the project aligns with the Open Call requirements.

### **Are existing partnerships between UK-based and Brazil-based organisations eligible, or must the partnership be newly formed?**

Both existing and newly formed partnerships are eligible to apply, as long as they meet the Open Call's requirements and demonstrate the potential for meaningful collaboration and impact.

### **Can the UK-based partner be an individual, such as an artist, or must it be an organisation?**

The UK-based partner can either be an individual, such as an artist, or an organisation, as long as they meet the eligibility criteria and contribute effectively to the proposed project

### **For projects implemented in both Brazil and the UK, must the Brazilian organisation be the lead applicant?**

For projects delivered in both Brazil and the UK, the Brazilian organisation must be the lead applicant if the primary delivery occurs in Brazil. If the project is delivered in the UK, the UK organisation can take the lead.

**Does the Brazilian partner need to have a registered CNPJ (corporate registration number), or can they be an informal art group?**

Yes, the Brazilian partner must have a registered CNPJ and operate as a non-profit organisation to be eligible under this Open Call. Informal art groups are not eligible to apply.

**Is a partnership between a formal organisation in the UK and a group of artists in Brazil eligible?**

Yes, a partnership between a formal organisation in the UK and a group of artists in Brazil is eligible.

**Are for-profit companies in Brazil eligible to participate?**

No, for-profit companies in Brazil are not eligible to participate. Only non-profit organisations can apply for or receive funding under this Open Call.

**Documentation and Application Process**

**Should the Implementation Plan be submitted as a separate, additional document?**

No, the Implementation Plan should not be submitted as a separate, additional document. It must be addressed within the relevant sections of the application form, as specified in the guidelines.

**What specific content should the two-minute video from the partnership include?**

The two-minute video should focus on introducing the partnership, including the collaborators' roles and contributions, and provide an overview of the proposed project. Highlight where the project will be implemented, its alignment with the Open Call's themes, and its potential impact.

**Is an application form template available online for preparation purposes?**

Yes, an application form template is available online for preparation purposes. You can download it from the programme's official website. This template will assist you in organising and completing your application effectively.

**Currently, the application form allows the selection of only one state in Brazil. Will this be updated to allow multi-state project coverage?**

Yes, it is acceptable. If the project will be delivered in multiple regions of Brazil, please select "Other" in the application form and specify the details of the states involved.

## **Funding and Budget**

**Are applicants allowed to seek additional funding from other sources, beyond the grant provided through this Open Call?**

It depends on the nature of the partnership and the scope of the project. Applicants should evaluate the level of involvement and resources required from all parties and select the appropriate funding Tier that best aligns with their project objectives and contributions of the partners.

**Will the grant amount be disbursed directly to the lead applicant's account in their respective country?**

Yes, the grant amount will be disbursed directly to the lead applicant's account in their respective country. Note that if the lead applicant is in Brazil, all applicable local tax regulations, such as ITCMD (Tax on Donations and Inheritances) will apply.

**Does the project budget need to account for the full implementation until June 2026, or is partial project execution allowed?**

The budget must account for the full implementation of the project until June 2026. All disbursements should also be completed by this timeline to align with the Open Call's requirements.

**Are for-profit companies eligible to qualify for funding under the Open Call?**

No, for-profit companies are not eligible to qualify for funding under this Open Call. Only non-profit organisations are eligible to receive funding.

## **Specific Project Themes**

**For projects involving companies of different sizes in Brazil and the UK, which funding Tier would apply?**

The appropriate funding Tier will depend on the project's overall scope, budget requirements, and alignment with the Tier guidelines. Tier 1 is typically for projects with a smaller scope and lower budgets, while Tier 2 supports larger-scale, more complex projects. Applicants should evaluate their partnership's needs and the project's objectives to select the most suitable Tier.

## **Are theoretical projects, such as academic conferences on contemporary art, eligible for consideration?**

Yes, theoretical projects, such as academic conferences on contemporary art, are eligible as long as they involve partnerships between organisations or individuals based in Brazil and the UK, aligning with the objectives of the Open Call.

### **Guidelines**

#### **How should the requirement for interpretation between English and Portuguese be addressed in the project plan?**

The project plan must include clear provisions for interpretation between English and Portuguese to ensure effective communication between partners and accessibility for the audience. This may include hiring professional interpreters, providing translated materials, or integrating bilingual elements into project activities. Justify how these measures support project delivery and inclusivity in your proposal.

#### **Is there a maximum number of project partners allowed?**

There is no specified maximum number of project partners; collaborations can include multiple entities from both the UK and Brazil. Each partnership must provide a signed Partner Agreement Letter as proof of collaboration. This letter can be submitted in either English or Portuguese – it will depend who will submit the application. If the partnership involves more than two entities, a single letter signed by all partners is acceptable.

### **Dates**

#### **What is the expected delivery timeframe for approved projects under this Open Call?**

The implementation dates are from August 2025 to June 2026

### **General Questions**

#### **Is the word limit for Section C of the application form strictly enforced?**

No, while the word limit is a guideline, you may provide additional text if necessary. However, ensure that your answers remain concise and relevant to improve clarity and ease of evaluation.

#### **Can an organisation submit two distinct project proposals under the same application?**

No, each project proposal must be submitted as a separate application. One application is allowed per project.

**For applicants who submitted last year without success ICG, how can they address potential weaknesses and ensure a stronger proposal this time?**

For applicants who submitted ICG Open Call without success, it is important to ensure that the new proposal aligns closely with the thematic pillars of the Open Call. The project should clearly demonstrate its relevance to these themes, the strength and relevance of the partnership between the UK and Brazilian organisations, and the feasibility of its implementation and delivery plans. Additionally, a well-detailed budget with justifications for each expense and a clear articulation of the project's potential impact and sustainability are key factors for success.