

# Step Guide

## Create a new account

## How to create a new account

Click 'Register'.



Enter your personal information.

### User account

**Username \***

Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

**E-mail address \***

Your email address. We recommend your personal email address, if you have one. (You can register a School email address later). All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

**First Name \***

**Last Name \***

**Gender \***

Female  
 Male

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Find out how to create and customise your own project space.

**Looking for an answer?**  
Have a look at our Schools Online FAQs

**Our Twitter Feed**

**Tweets** Follow

**Schools Online** @Schools\_On\_Line 25 Jul

Listen to a radio programme to mark the finale of #CommonwealthClass, a project by the BBC & the British Council [bbc.in/UrGii2](http://bbc.in/UrGii2)

Show Summary

Enter the CAPTCHA code. Click 'Create new account'.

I agree to my details being shared with 3rd parties for research purposes.

*If you do not check this box, we cannot share your information*

I agree to my details being shared with 3rd parties supporting me on Schools programmes.

*If you do not check this box, we cannot share your information*

Under UK Data Protection law you have the right to ask for a copy of the information we hold on you, for which we may charge a fee, and the right to ask us to correct any inaccuracies in that information. If you want more information about this please contact your local British Council office or the Data Protection Team [dataprotection@britishcouncil.org](mailto:dataprotection@britishcouncil.org), or see our website: <http://www.britishcouncil.org/home-data-protection.htm>.

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

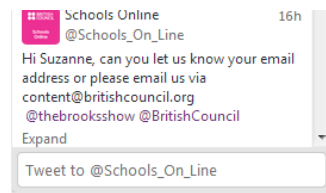


What code is in the image? \*

dECCb

Enter the characters shown in the image.

Create new account



What can I do?

Why register?

Use my desktop

School search

Access our guide to international learning

Primary Links Americas

Home

Partner with a School

Classrooms resources

Professional development

You will receive an e-mail confirming your registration. Click the link.

Account details for Malee at SchoolsOnline



No-Reply@schoolsonline.britishcouncil.org Add to contacts 11:10 AM |>  
To: onpilin.w@hotmail.com v

Dear Malee,

Thank you for registering on Schools Online. Please complete your registration by clicking this link or copying and pasting it to your browser:

<https://schoolsonline.britishcouncil.org/user/reset/151346/1407989445/ubIz7tuA2IFX4pG1a-7xFK6jv580EDrLIgvtXXBttcg>

Best wishes

British Council Schools Online



You will be redirected to a reset password page. Click 'Log in'.

[About us](#) [Sign up to our newsletter](#) [Ambassador Login](#) [Contact us](#)



## SchoolsOnline

[Home](#) [Partner with a School](#) [Resources](#) [Professional development](#) [Forums](#) [International School Award](#)

Home > User > Reset > 149528 > 1406528041 > 8F6C 2wk19Z7dZrFLSgXqGj68FYV9qXc2YEldyDwco >

### Reset password

This is a one-time login for *Malee* and will expire on *Tue, 07/29/2014 - 07:14*.

Click on this button to log in to the site and change your password.

This login can be used only once.



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Enter a new password. Click 'Save'.

Home > User > 149528 > Password >

You have just used your one-time login link. It is no longer necessary to use this link to log in. Please change your password.

[View](#) [Edit](#) Password

### Malee

**Password \***  
 Password strength: **Good**

**Confirm password \***  
 Passwords match: **yes**

To change the current user password, enter the new password in both fields.



### Malee's groups

User is not a member of any group.

Navigation
<a href="#">My Desktop</a>
<a href="#">My School Profile</a>
<a href="#">My Institution Profile</a>
<a href="#">My Project Spaces</a>

[Create a project space](#)  
Find out how to create and customise your own project space.

Your password has been reset and you are now logged in. Click 'My School Profile'.


Home > User > 149528 > Password >

 Password has been changed.

View Edit Password

## Malee

Password \*

Password strength: 

Confirm password \*

To change the current user password, enter the new password in both fields.


Save

### Malee's groups

User is not a member of any group.

#### Navigation

My Desktop

My School Profile 

My Institution Profile

My Project Spaces

Create a project space

Find out how to create and customise your own project space.

Enter your school information.

## My School Profile

- 1. About Your School
- 2. Your position
- 3. Further School Details

Next

Reset

Search for School

School Name

Local Language Name

Type of School

Nursery (ages 0-5) 

#### Navigation

My Desktop

My School Profile

My Institution Profile

My Project Spaces

Calendar

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#### Our Twitter Feed

Twitter



Type the school name in 'Search for School' field to search for the school in Schools Online database, or to create a new school profile. **You should not type any signs such as '/' and '-' in this field but you may replace them with spaces.**

Search for School

School Name

Local Language Name

Type of School

Nursery (ages 0-5)

Nearest Town

Head Teacher

Address 1

- Add content
- My Project Spaces
- My blog
- Calendar

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[Looking for an answer?](#)  
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#### Our Twitter Feed

Tweets

**Schools Online** @Schools\_On\_Line 12h

Funded opportunities for NI teachers to visit USA, Canada or India. Deadline is 15 September. Apply now- [ow.ly/BhCVN](https://ow.ly/BhCVN)

Expand

Complete every field before you click 'Next'.

## My School Profile

- 1. About Your School
- 2. Your position
- 3. Further School Details

Search for School

School Name

Chulalongkorn University

Local Language Name

จุฬาลงกรณ์มหาวิทยาลัย

Type of School

University

- #### Navigation
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#### Our Twitter Feed

Tweets

Enter your position information.

**Your Position****Your School Email Address****Your telephone number****Supporting Files - upload files to support your application**

Please note that we need to verify your position in the school. This is to ensure the security of our Schools Online website. Please use this to upload a scanned copy of a letter written on headed paper and signed by your head teacher to confirm your name & position and showing the name of the school.

Alternatively, post the letter to us at the following address:  
British Council Schools Online, 254 Wittayakitti Building, Chulalongkorn Soi 64,  
Phyathai, Bangkok, Thailand, 10330



  
txt, jpg, jpeg, doc, docx, pdf  [My blog](#)[Calendar](#)**Create a project space**

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-  **Schools Online**  
@Schools\_On\_Line 11h  
Funded opportunities for NI teachers to visit USA, Canada or India. Deadline is 15 September. Apply now- [ow.ly/BhCVN](#)  
Expand
-  **Blackheath High Sch**  
@BlackheathHigh 18h  
We're very proud to have been accredited

Click 'Browse' to upload a supporting document. **Note that a teacher has to confirm his/her position by providing us a document certified by the head teacher.**

**Your Position****Your School Email Address****Your telephone number****Supporting Files - upload files to support your application**

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txt, jpg, jpeg, doc, docx, pdf  [My blog](#)[Calendar](#)**Create a project space**

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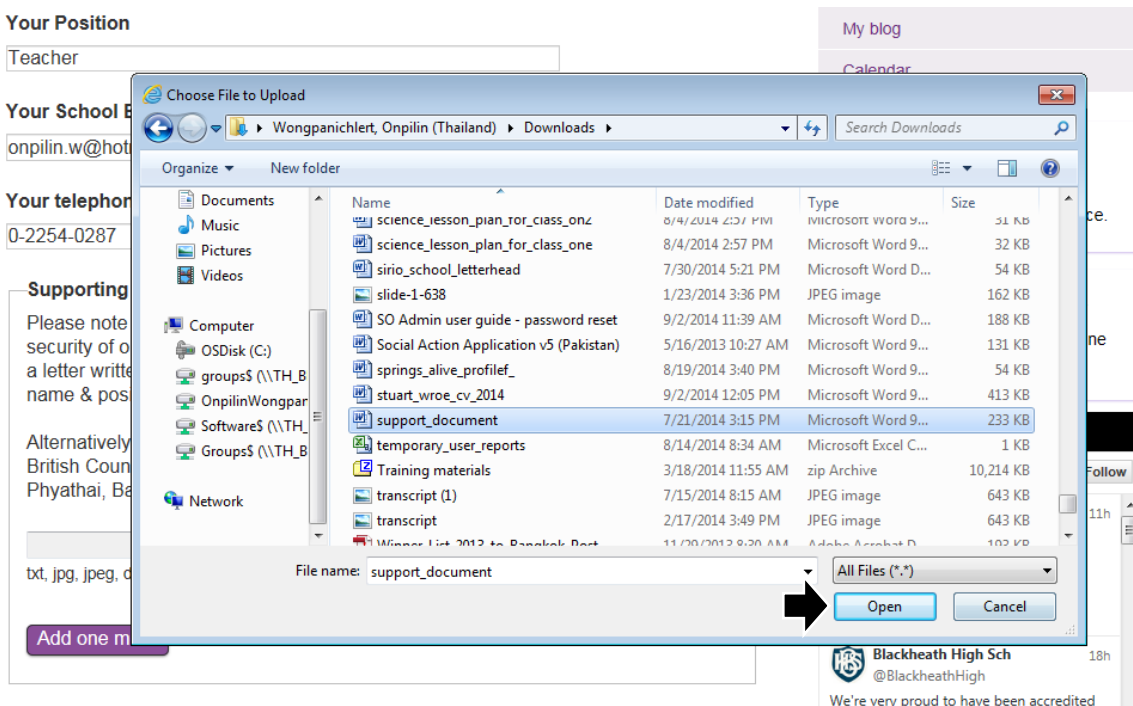
**Looking for an answer?**

Have a look at our Schools Online FAQs

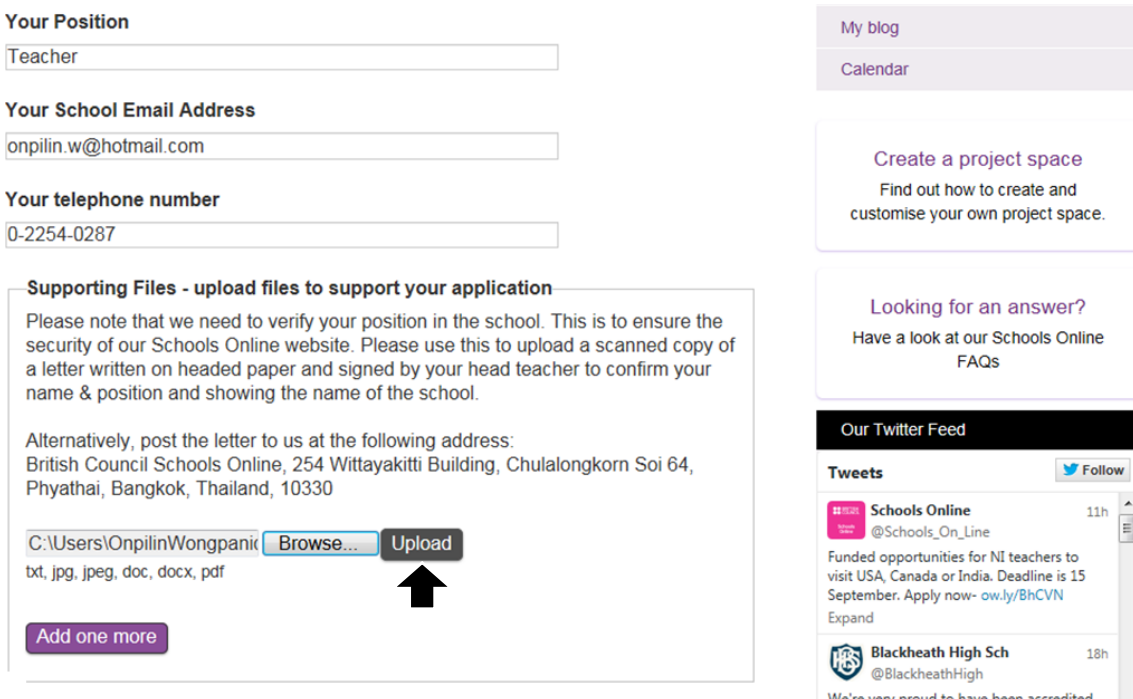
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-  **Schools Online**  
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Expand
-  **Blackheath High Sch**  
@BlackheathHigh 18h  
We're very proud to have been accredited

Select a file. Click 'Open'.

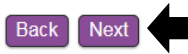


Click 'Upload'.





The file name will turn into purple when the uploading is done. Click 'Next'.



### Your Position

### Your School Email Address

### Your telephone number

### Supporting Files - upload files to support your application

Please note that we need to verify your position in the school. This is to ensure the security of our Schools Online website. Please use this to upload a scanned copy of a letter written on headed paper and signed by your head teacher to confirm your name & position and showing the name of the school.

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support\_document.doc Remove  
txt, jpg, jpeg, doc, docx, pdf

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Expand

Complete your school profile and click 'Save Application'.

- 1. About Your School
- 2. Your position
- 3. **Further School Details**



Back Save Application Submit Application

### School Telephone

### School Website

### Special Educational Needs

- All of our pupils have special needs
- Some of our pupils have special needs
- Our school does not cater for pupils with special needs

### School Message

Chulalongkorn University is located in the center of Bangkok. There are 17 faculties and about 10000 students. Each faculty offers several undergraduate and postgraduate programmes.

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- My School Profile
- My Institution Profile
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**Tweets** [Follow](#)

**Schools Online** @Schools\_On\_Line 11h


Funded opportunities for NI teachers to visit USA, Canada or India. Deadline is 15

Click 'Submit Application'.

✔ Your changes have been saved.

## My School Profile

- 1. About Your School
- 2. Your position
- 3. **Further School Details**



Back
Save Application
Submit Application

**School Telephone**

**School Website**

**Special Educational Needs**

- All of our pupils have special needs
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You will see the image below if the application is successfully submitted.

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80 YEARS OF  
CULTURAL  
RELATIONS

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Home

## School Application Complete

Thank you for completing your application.

Our verification team will get back to you soon.

Navigation

- My Desktop
- My School Profile
- My Institution Profile

Create a project space

While waiting for approval, you can still enjoy exploring the site. Once your application has been approved, you will receive an e-mail from Schools Online Team.

If you need any further assistance, please send an e-mail to [schoolsonline@britishcouncil.org](mailto:schoolsonline@britishcouncil.org).